

Minutes of the meeting of the Taverham Neighbourhood Plan Steering Committee which took place on Tuesday 3<sup>rd</sup> July 2018 at 7.30pm

### **Welcome and apologies**

**Present:** Roger Morriss (RM) Chris Wilson-Town (CWT) Margaret Garwood (MG) Glenis Langley (GL) John Pennells (JP) Dave Wilson (DW) Brian Smith (BS) and Brenda Clarke (BC)

### **Apologies:**

Judy Tyler Johnathan Cox Iain Husband Janice Whiting

### **Chair**

(RM)

### **Declaration of Interests**

There were none

### **Minutes of the meetings of 5<sup>th</sup> and 19<sup>th</sup> June 2018**

The minutes were agreed and signed by the Chair with one amendment to the minutes of 19<sup>th</sup> June. It was confirmed that (GL) was in fact present. Apologies were given by the secretary for this error

### **Update on Consultation Day at Taverham Fayre**

CWT reported that dots stuck on by people attending to view the displays only represented 2 groups 11 -20 years and 80plus

However 32 questionnaires were filled in, in the main hall with 5 under 40 years and 26 over. One did not give a date of birth.

The results were as expected. People liked the community feeling, amenities, green areas, close to the city and lovely and safe feel.

Usual mention of dog poo, more rubbish bins needed (and emptied more often). 4 said leave the village as it is. A community café for 12 to 18 years was a popular suggestion.

Updated play equipment, like Horsford and Costessey needed.

Nobody disagreed with our Aims and Visions and there were no new questions.

### **Any further analysis of Consultations**

CWT handed out paperwork he had prepared

BC had visited Youth Club, Guides, and the After School Club and had sent out questionnaires at Ghosthill (whole school). All replies had been forwarded to CWT.

CWT gave out questionnaires at the Junior School and has yet to pick these up. CWT has also had discussions with the School Council at Ghosthill and Junior School.

MG had visited Langley School, THS, Dentists, Medical Practitioners, Wensum Valley Golf Club etc. Questionnaires had been filled in but members are holding on to them, as advised, so they can go on to the website all together. The same questionnaire needs to be given to all businesses. It was felt that Nigel sent everyone a suggested copy earlier this year. BC to find this and forward to everyone for consideration. MG is going to email later this evening, various reports for the committee to consider.

A discussion took place about what is and what is not a business as it is known lots of people work from home. Working from home helps people easily sort childcare, hours to suit the family, no parking charges etc.

MG is meeting with IH next Monday and it is hoped a lot of this information can be put on the website. Photos have been forwarded to IH.

It was agreed that a response page needs to be developed to go on the website. MG will discuss with IH. An idea suggested was key questions with a tick box.

### **Meeting with Rachel Leggett and Associates**

10.30 tomorrow. BC will provide refreshments. It is hoped after tomorrow's meeting, the group will approve, and recommend to the Parish Council that we take them on as our Consultants. The next PC meeting is 9<sup>TH</sup> July.

CWT advised of meeting he is having next week to discuss grant applications, with Richard Squires and Vicky West. CWT will apply for relevant grants after taking guidance from Richard and Vicky and it is hoped that Rachel Leggett and Associates can be employed and start with the group in line with Stage 1 of proposal starting in July 2018. Funding must be applied for at least one month in advance of the Consultant starting.

### **Finance**

RM advised that the PC had agreed to set aside another £2,000 for the TNP. Tracey Jones will hopefully be the new secretary and will be employed by the PC. The PC will then debit the Neighbourhood Plan account for her wages. This recommendation will also go before the PC at their meeting on 9<sup>th</sup> July.

All agreed there is still a long way to go but we are achieving a lot at the moment.

**Other matters of relevance discussed**

RM advised that the OUTLINE planning application for 93 houses on Beech Avenue was to be discussed by Broadland Planning Committee on Wednesday 4<sup>th</sup> July.

CWT advised of a meeting with a lady who offered support in relation to social media. It was felt that facebook had now been replaced by instagram, twitter, snapchat etc..

A face to face approach seemed better, with recommendations to visit our website. The website needs to be updated regularly. MG advised once more that she has handed a lot over to IH, but IH has been so busy they have been unable to meet and arrange for the website to be updated. (Now meeting next Monday)  
Ideas for face to face meetings including spending time at Tesco's, and parent meetings at schools. It is hoped that when JC is back he will be able to assist with the website

RM advised that the Clerk to the PC and Tracey Jones will be attending tomorrow's meeting

Brian Smith was asked if he had decided to join the committee, and all members present were happy that he said yes. BC to forward relevant paperwork to him.

The next meeting will be on 31<sup>st</sup> July at 7.30pm Suite 1 TVH

Meeting closed at 8.30pm