

Minutes of the Taverham Neighbourhood Plan Steering Committee Meeting held on Tuesday 14th May 2019 in Taverham Village Hall Suite 1, at 7.30pm, when there were present:

Roger Morriss in the Chair (RM)

Brenda Clarke (BC)
Johnathan Cox (JC)
Margaret Garwood (MG)

Glenis Langley (GL)
Judy Tyler (JT)
Chris Wilson-Town CWT)

Also present: Rachel Leggett (RL), Andrea Long (AL), Tracy Jones (TJ) and Ruth Sainsbury

1. **Apologies for absence** were received from John Pennells (JP) and Janice Whiting (JW)
2. **Declarations of Interest** None
3. **The Minutes of the Meeting on 2nd April 2019** were confirmed and signed.
4. **Finance Update.** CWT advised the Meeting that the accounts had been submitted. There was an underspend which would be spent in the future. The remaining grant would be submitted once the underspend had been spent.
5. **Review of whole Neighbourhood Plan.** RL went through the draft Neighbourhood Plan page by page with the Meeting. In-depth discussions were made and the plan was amended accordingly.
6. **Publicity for consultation events.** RL had circulated the consultation publicity to the group. CWT to send publicity to Taverham Newsletter.
7. **Next Meeting Dates**
 - 4th June Steering Group Meeting – Taverham Village Hall
 - 29th June TNP to attend Taverham Fayre
 - 4th July Exhibition – Taverham Village Hall

Signed

Date